



August 4, 2025

Dear Truck Haul Member,

Please note the Escalating Quotas.

Station	Quota	Dates Open		Crookston Yard	Quota	(Using South Scale)
Eldred	3.85	Aug. 12, 13, 14		Aug. 12, 13, 14, 15	3.85	Grower #'s 537 - 650
Warren	5.67	Sept. 2, 3 and 8, 9, 10		Aug. 18, 19, 20, 21	4.5	Grower #'s 106 - 211
Nielsville	5.14	Sept. 8, 9, 10		Aug. 25, 26, 27, 28	5.14	Grower #'s 215 - 309
O'Meara	6.10	Sept. 11, 12, and 15, 16, 17, 18		Sept. 2, 3, 4, 5	5.7	Grower #'s 310 - 338
Scandia A	6.26	Sept. 15, 16, 17		Sept. 8, 9, 10, 11	6.1	Grower #'s 401 - 442
Scandia B	6.26	Sept. 22, 23, 24		Sept. 15, 16, 17, 18	6.46	Grower #'s 442 - 516
				Sept. 22, 23, 24, 25	6.46	Grower #'s 517 - 534

Crop size, Weather or Beet Inventory could change the dates or the grower numbers. Please look for text messages, check the internet, or call the recorders (1-877-276-6524) for any possible changes in the schedule.

Pre-harvest Intervals: Please pay attention to pre-harvest intervals for fungicides and insecticides that have been applied to your sugarbeets. Call your agriculturist if you need assistance.

Have a Safe, Successful Harvest!

The Crookston Agriculture Staff,
Travis Pederson – Agronomy Manager
Josh Kritzerberger – Ag Operations Manager
Chris Motteberg and Nolan Rockstad- Crookston Yard
Brandon Reiersen - Scandia, Eldred and Nielsville
Bob Joerger - Warren & O'Meara

A M E R I C A N C R Y S T A L S U G A R C O M P A N Y

Crookston Piling Station Communications – 2025

Harvest Questions??? If you have a question – *who should you talk to?*

- **Weigh master** – **“Question on a load?”** Growers will need to call Amber in the Ag office. The weigh masters will no longer handle ticket transfers from the scalehouse. **EGF** grower corrections or requests will be routed to Taysia Zier in East Grand Forks, **CRK** grower corrections or requests will be routed to Amber Beck in Crookston, **DTN** grower corrections or requests will be routed to Trishia Robbins in Drayton, **MHD** grower corrections or requests will be routed to Kristi Uhlig in Moorhead and **HLB** grower corrections or requests will be routed to TBD in Hillsboro. **Remember: You are responsible for ensuring that your truck ID’s are in order before delivering to the station.**
- **Foreman** – **“Concern at the piling station?”** The foreman are in charge of the piling sites. If you have a question about a piler or a harvest employee, talk to the foreman.
- **Agriculturist** – **“General question on harvest?”** The agriculturists work a 12-hour shift and will oversee 1-3 stations. He will be the foreman’s main contact. Growers may contact the agriculturist on duty if needed.
- **Truck Haul Committee** – **“Need an extra truck?”** If you want to request another truck or a variance to your shift, contact a truck haul committee member.
- **Scale house, Hotline, Text Messaging, and Internet** – **“Question on station status/start-up?”** All these means of communication will be utilized in disseminating information to the shareholders and crew, especially at times of shutdown and start-up.

I. PRE-PILE

A. Schedule

All stations will be open at 7am or 8 am during pre-pile, weather permitting. Loaded trucks are to be across the scale by ½ hour before station closes.

Please check the schedule on the first page to see your Quota.

B. Hauler ID cards will be available before the station opens. Call your Agriculturist.

C. Deferred payments. Must be turned in at least 24 hours in advance of the first delivery on that contract.

D. Truck Identification Form. Any grower delivering to a Minnesota receiving station needs to fill out the truck identification form which was mailed by the Ag Office Coordinator. **Please return the completed forms to Amber in the Crookston office.**

E. Radio Reports During Pre-pile: There will be no radio reports for the 2025 harvest. Please utilize the internet, text messages, and Beet Harvest Information Recording. The hotline number is 1-877-276-6524.

II. FULL STOCKPILE HARVEST

- A. **Schedule.** Wednesday, October 1st, the weather permitting. The Crookston District will start full harvest at 12:01 AM. Watch for updates through text messages.
- B. **Stickers.** All trucks must have their 2025 universal stickers *plus* any station stickers in place and visible on the driver's side of the vehicle or they will not be unloaded.
 - The Crookston Yard must have their shift stickers; example: ####S or ####N as well as red and green stickers.
- C. **Personnel.** There will be a Foreman on duty at each piling station on each 12-hour shift. They can be identified by their white hardhats. Agriculturists will be responsible for multiple stations on their respective shifts.
- D. **Radio Reports (stockpiling).** There will be no radio reports for the 2025 harvest. Please utilize the internet, text messages, and Beet Harvest Information Recording. The hotline number is 1-877-276-6524.
- E. **Internet Reports.** During stockpile harvest the Internet will be updated daily and with special reports as they happen. Please check the Public website for updates.
- F. **Text Messaging.** During stockpile, you will be receiving text messages as needed for station closing and opening times. Please update your crew #'s on the shareholder portal. We could potentially be testing out a new text messaging system this fall or next fall – if you have any questions or concerns, please contact your local Ag Office Coordinator.
- G. **Department of Transportation (DOT).** They will be at our receiving stations again this year checking weights. Please be sure you are in compliance; the fines can be costly!

OPERATING RULES & TRUCK SPECIFICATIONS

Basic Operating Rules

- Drive slowly and carefully at the receiving stations. **15 mph** speed limit.
- Approach the scale slowly and do not slam on the brakes when coming to a stop on the scale.
- Avoid overloading trucks. Beets that fall off trucks are a safety and road hazard.
- Do not cut across piling grounds to get to another piler. Our ditches need to be maintained for drainage and environmental purposes.
- We discourage pets from entering American Crystal Sugar Company property, although in the event that a pet is brought onto company property the pet must remain inside your vehicle at all times and be properly restrained.
- Please inform the “IN” scale operator when delivering the last load. *This means last load on a field NOT the last load of the day or your shift.* This information is entered into the computer and provides a comparison against the crop yield estimates for planning purposes.
- *Use your headlights! Leave your headlights on until you have pulled in line behind a piler.* At that time, use your parking lights. Once you get your dirt, turn your headlights back on and head to the scale house.
- **Roll tarps** – If you plan to use a roll tarp on your truck during beet harvest, any damages that occur will be at the grower's expense. ACSC will not reimburse for any roll tarp damage.
- **Center Road** – The center road through the Crookston Yard is for Transsystem's trucks only. Beet trucks are not allowed to cross from the North end of the yard to the South end through the center road next to the beet shed.
- No smoking in the scale houses.

- Trucks are allowed to use any scale in the Crookston Yard or the KT but they **MUST weigh IN and OUT at the same scale**. Example: Trucks cannot weigh in at the North scale and weigh out at the South scale. The Scalehouses do not “communicate” to each other.
- Backing up to get your dirt is no longer allowed. Please drive straight ahead to get your dirt, do NOT back up to get your dirt.

Standard Operating Procedures (SOPs)

Frost Policy

When air temperature reaches 32° F, monitoring of individual beet roots will begin. The chop stands will be manned, and each truck load checked for frozen beets with a beet knife. At the first sign of frost, ask the truck driver to contact grower and tell them to tighten up interval between the defoliator and the lifter, or move to area with heavier canopy or move to a different field in order to deliver frost free beets. Once a ½” frost line is seen in the crown of the beet, that individual grower will be asked to discontinue harvest unless they can deliver a frost-free product.

If excessive frost appears in multiple loads the entire station may be shut down. ***No loads will be accepted after the time prescribed by frost shutdown policy. Defoliating and truck loading will cease.*** Once a frost shutdown is in place, monitoring of root conditions will continue, and stockpiling will resume only when roots are free of the evidence of frost damage and are “healed”. The Ag Ops Manager or their assistant will make the determination when harvest resumes.

Heat Policy

When air temperature reaches 55° F, temperature monitoring of individual beet roots will begin. Take root temperatures from random, fresh beets from face of pile. If the air temperature is rising and the internal root temperature reaches 55° F, harvest will be stopped. ***No loads will be accepted after the time prescribed by heat shutdown policy. Defoliating and truck loading will cease.***

Heat Policy Exceptions for Ventilated and 20-foot Piles

At sites with ventilated or 20-foot piles, stockpiling may be allowed at the discretion of the Ag Ops Manager or their assistant. The decision will be made based on meeting the following criteria:

- Internal root temperatures are 65° F or less.
- Predicted nighttime low temperatures are forecast to be 45° F or lower within 60 hours.
- Dirt and trash load is low, so pile ventilation is not hampered.
- There is storage capacity at the station.

If the criteria regarding ventilated or 20-foot piles are not met, heat shutdown will go into effect when root temperatures reach 55° F. Once a heat shutdown is in place, monitoring of root temperatures will continue, and stockpiling will resume only when root temperatures have fallen below 55° F.

Load Rejection

- ⇒ Any load that is determined to be unfit for storage (weeds, dirt, tops) will be sent back to the field to be dumped. All load rejections will be the responsibility of the foreman at the site. The agriculturist on duty in the area will then be contacted to verify the location of the rejected load.
- ⇒ You will receive a **BEET STORAGE QUALITY WARNING** slip identifying the specific problem with the load.

REDUCTION OF LATE HARVEST PROGRAM

General Policy:

It shall be the Policy of the Company to impose a late harvest payment on all shareholders that deliver sugarbeets to a piling site after the “Trigger Time” (as defined below) for that piling site. The late harvest payment shall be based on harvest units (as reflected in Company records) and shall be \$100 per hour of operation of the piling site for each hour that the piling site is open for the benefit of multiple harvest units and shall be \$200 per hour of operation of the piling site for each hour that the piling site is open for the benefit of a single harvest unit. If a shareholder is not complete with their harvest 96 consecutive hours after the “Trigger Time”, the late harvest payment will double (\$200 per hour for multiple harvest units and \$400 per hour for single harvest unit delivering) until they complete their harvest. The late harvest payment for a harvest unit shall be apportioned among those shareholders on whose behalf the harvest unit has made the late deliveries, based on the volume of deliveries for each such shareholder.

Delivery Ticket Transfer and Corrections Policy

It shall be company policy that American Crystal Sugar Company shareholders are allowed delivery ticket transfers and corrections be made through the 7th day following the date of station closure to which the delivery was made or October 31, which ever occurs first. Delivery ticket transfer refers to any delivery that is transferred from one contract to another. A service fee of \$10 per delivery ticket transfer will apply to all transfers that exceed 3% of a grower unit’s total deliveries, and no delivery tickets will be allowed to be transferred more than one time.

Miscellaneous Provisions

- i) Delivery ticket transfer fees will be deducted from the March payment of the contract that the delivery ticket is transferred to.
- ii) All delivery ticket transfer requests must be prepared prior to arrival at the local agriculture office.
- iii) American Crystal Sugar Company shall have the right to allow exceptions to this policy in appropriate circumstances to avoid undue hardship on a shareholder; provided similarly situated shareholders shall be treated equally.
- iv) American Crystal Sugar Company shall have the right to amend or suspend this policy in the event deliveries are made on or after November 1.

Definitions of Terminology

On Shift-Deliveries are to be made to the receiving station in which contracts are assigned to, on the shift that the harvest unit has been assigned to with only the number of trucks that have been allocated to the harvest unit.

Off Shift-Deliveries are to be made to the receiving station in which the contracts are assigned to. Deliveries are accepted anytime during the day regardless of the shift the harvest unit has been assigned to using the number of trucks that have been allocated to the harvest unit.

Open Haul-Deliveries are being accepted from any receiving station anytime during the day regardless of the shift the harvest unit has been assigned. Harvest units may use as many trucks as they want.

American Crystal Sugar Company Pet Policy

For safety reasons, American Crystal Sugar Company discourages employees, shareholders, contractors, vendors, or visitors from bringing pets onto Company property. Employees, shareholders, contractors, vendors, or visitors who enter Company property with any pet will be required to keep the pet in their vehicle at all times and properly restrained.

The term “restrained” means that the pet is:

1. Located within a secure pet carrier or kennel; or
2. Is controlled within the confines of the vehicle either with windows sufficiently rolled up to prevent the pet from escaping or is collared and leashed and is securely tied down within the confines of the vehicle to prevent the pet from escaping. Pets are not allowed outside the confines of the vehicle at any time.

It should be noted that on hot days, proper ventilation is required for any animal to prevent overheating.

Window ventilation must be limited as to prevent escape from the vehicle.

If the Company determines that a pet is a risk to the safety of others, the owner of the pet will be asked to remove the pet from Company property immediately. The owner of the pet will assume full responsibility and liability for any damages or injuries caused by the pet while on Company property.