

American Crystal Sugar Company Community Roots Employee Community Service Gift



American Crystal Sugar Company is committed to supporting the communities of the Red River Valley through volunteerism, service work and corporate giving. The key objectives are to support non-profit agencies that work to alleviate hunger, support education, improve the welfare of the community or provide emergency services.

To encourage our employees to take part in service and volunteer efforts, American Crystal will make a donation on behalf of the employee volunteer in the amount of \$500 upon meeting the standards stated below, and upon completion of the application for the Employee Community Service Gift.

In order to be eligible to receive the Community Service Gift, the following standards must be met:

1. The employee volunteer must:
 - A. Volunteer a minimum of 40 hours a year for the organization; or
 - B. Serve on the Board of Directors (or other governing body) of the organization; or
 - C. Be an active member of a local service club which requires monthly meetings and activities that support the community; (ie: Rotary, Kiwanis, Lions, etc.) or
 - D. Be an active member of a volunteer Fire Department, Emergency Responder or other local volunteer rescue service group; or
2. The employee must complete the application form and return it to:

Belinda Forknell, Public Relations Manager
Email: Bforknel@crystalsugar.com
or
Mail: 101 North Third Street
Moorhead, MN 56560-1990
3. The employee must attach supporting documentation that verifies membership, volunteer work, or other involvement with the organization. (ie: meeting minutes, roster, volunteer schedule, program, etc.)
4. Community Service Support Gifts are distributed on a “First come, first served” basis. The budget for each year is set at the beginning of the fiscal year, and gifts will continue until the funds are exhausted.
5. Exclusions: Coaching or other volunteer efforts for sport teams are valuable service, but do not qualify for this program. Volunteer efforts for religious organizations are also valuable service, but do not qualify for this program.

**Application for Community Roots
Employee Community Service Gift
American Crystal Sugar Company**



Name: _____ Position at ACSC: _____

Work Location: _____ Phone Number: _____

Volunteer Organization: _____

Contact Person for the Organization: _____

Mailing Address of Organization:

Please provide an explanation of your volunteer activities for the organization:

How will the financial gift from American Crystal support the organization?

Additional Comments:

****Filled out by organization receiving funds from American Crystal****

Please provide a brief acknowledgement of our employee's involvement with the organization:

Name: _____ Signature: _____